

APPROVED BY:
the Resolution of the Extraordinary General
Meeting of Shareholders of PJSC ALROSA,
Minutes No. 44 dated 30.09.2021

Amendments
to the Regulations on the General Meetings of Shareholders
of PJSC ALROSA

1. Amend Clause 1.2 of the Regulations on the General Meetings of Shareholders of PJSC ALROSA to read as follows:

“1.2. In the event any issues related to calling, preparing or holding of the General Meeting of Shareholders are not regulated by the norms of the mentioned acts, they shall be resolved proceeding from the need to ensure rights and interests of all Shareholders of the Company.

The Company secures equal opportunities to participate in the General Meeting of Shareholders for all its Shareholders.

Where a General Meeting is held in the form of joint presence of Shareholders, including through remote participation using information and communication technologies (electronic or other technical means), holders of shares included into the list of parties entitled to participate the General Meeting of Shareholders, their authorized representatives, the Company’s Auditor, members of the Supervisory Board, the Chief Executive Officer – Chairman of the Executive Committee and members of the Executive Committee, members of the Counting Commission and the Auditing Committee, as well as candidates entered into the ballots for voting in elections to the relevant managing and controlling bodies of the Company, shall have the right to attend the Meeting.”

2. Amend Clause 2.2 of the Regulations on the General Meetings of Shareholders of PJSC ALROSA to read as follows:

“2.2 A Shareholder may participate in the Meeting in any of the following methods:

- personally participate in consideration of any items included into the agenda and vote on them, including through remote participation using information and communication technologies (electronic or other technical means) that allow identifying reliably the person taking part and participating in the consideration of any items on the agenda, making decisions on issues put to vote;
- send their representative for taking part in consideration of any items on the agenda and for voting on them;
- vote on the items on the agenda by forwarding a ballot filled in and signed by the Shareholder or by filling in the electronic ballot form in the site of the Internet information and telecommunication network as communicated to such Shareholder in the notice of the General Meeting of Shareholders;
- entrust to their authorized representative the right to vote on the items on the agenda by forwarding a ballot filled in and signed by the authorized representative.”

3. Amend Clause 5.1.2 of the Regulations on the General Meetings of Shareholders of PJSC ALROSA to read as follows:

“5.1.2. When preparing to hold the General Meeting of Shareholders, the Supervisory Board shall determine the following:

- the form of the General Meeting of Shareholders (joint presence (if applicable – remote participation method) and (or) absentee voting);
- the date, place, time of the General Meeting of Shareholders and the mailing address to which filled in ballots may be sent, as well as the site in the Internet information and telecommunication network in which the electronic ballot form may be filled; or, in case of the General Meeting of

Shareholders held as absentee voting, the deadline for submission of ballots and the mailing address to which filled in ballots should be sent, as well as the site in the Internet information and telecommunication network in which the electronic ballot form may be filled in. In the event that the General Meeting of Shareholders is held in the form of a meeting by way of joint remote participation to consider the items on the agenda and make decisions on issues put to vote, using information and communication technologies, the place of the General Meeting of Shareholders is not determined;

- the date for determining (specifying) the parties entitled to participate in the General Meeting of Shareholders;
- the agenda of the General Meeting of Shareholders;
- the notification procedure of Shareholders about the General Meeting of Shareholders;
- the list of information (materials) to be provided to the Shareholders in preparation of the General Meeting of Shareholders and the provision procedures;
- the form and text of the ballot in case of voting by ballots and the wording of the resolutions on the items of the agenda of the General Meeting of Shareholders to be distributed to nominal Shareholders registered in the Register of Shareholders in the electronic form (in the form of electronic documents);
- the deadline for accepting Shareholders' proposals on nominating candidates for election to the Supervisory Board, if the agenda of the Extraordinary General Meeting of Shareholders comprises the item with election of members of the Company's Supervisory Board".

4. Amend Clause 5.2.1 of the Regulations on the General Meetings of Shareholders of PJSC ALROSA to read as follows:

"5.2.1. When preparing to hold the General Meeting of Shareholders, the Supervisory Board shall make the following decisions:

- convocation and determining the form of the General Meeting of Shareholders;
- determining the date, place, time of holding the General Meeting of Shareholders, time of start of the registration of persons participating in the meeting, and mailing address to which voting ballots are to be sent (in case of the General Meeting in the form of joint presence), or determining the end date for receiving filled in voting ballots and mailing address to which the filled in voting ballots are to be sent (in case of the General Meeting in the form of absentee voting). In the event that the General Meeting of Shareholders is held in the form of a meeting by way of joint remote participation to consider the items on the agenda and make decisions on issues put to vote, using information and communication technologies, the place of the General Meeting of Shareholders is not determined;
- determining the agenda of General Meeting of Shareholders;
- determining the date when the persons entitled to participate in the General Meeting of Shareholders are determined (specified);
- categories (types) of shares the holders of which are entitled to vote on all or some items on the agenda of the General Meeting of Shareholders;
- determining the list of information (materials) presented to the Shareholders in the course of preparing to the General Meeting of Shareholders and the procedure of presenting thereof;
- approving the form and text of ballots for voting at the General Meeting of Shareholders and the wording of the resolutions on the items of the agenda of the General Meeting of Shareholders to be distributed to nominal Shareholders registered in the Register of Shareholders of the Company in the electronic form (in the form of electronic documents);
- determining the date of sending voting ballots to the persons entitled to participate in the General Meeting (in case of the General Meeting in the form of absentee voting, and in case of the General Meeting in the form of joint presence, if in accordance with the Federal Law On Joint Stock Companies or the Articles of Association of the Company voting ballots are to be sent (delivered) to the persons entitled to participate in the General Meeting, before the General Meeting);
- determining the closing date for accepting proposals of shareholders on nominating candidates for election to the Supervisory Board, if the agenda for the extraordinary General Meeting of Shareholders comprises the item with election of the members of the Supervisory Board;

– determining the procedure for notifying the shareholders of the Company about the General Meeting, including approving the form and text of the notice.”

5. Amend Clause 5.4.6 of the Regulations on the General Meetings of Shareholders of PJSC ALROSA to read as follows:

“5.4.6. The text of the notice of the General Meeting of Shareholders shall include the following:

- the full corporate name and the location of the Company;
- a reference to the initiators of the calling of the General Meeting, the type (annual or extraordinary one) and form (joint presence or absentee voting) of the General Meeting;
- the compilation date of the list of parties entitled to participate in the General Meeting of Shareholders;
- addresses where one may consider and receive copies of the materials provided to the Shareholders as part of preparation to the General Meeting;
- the mailing address to which one may send filled in ballots, the address of the site in the Internet information and telecommunication network in which one may fill in the electronic ballot form, and the deadline for submission of ballots;
- the date, place and the starting and ending time of registration of the participants in the Meeting;
- a reminder of the need to have a document identifying the participant in the meeting, and for a representative of a Shareholder, a certified proxy.
- in case of including into the agenda of any items, voting of which may result in creation of the Shareholders’ right to require the repurchase by the Company of the shares, such notice shall also specify: the existence of a Shareholders’ right to require the repurchase by the Company of the shares they hold; the price of shares to be repurchased; the procedure and the term of repurchase.

In the event the General Meeting is held in the form of joint presence, the text of the notice shall also include the date, time and exact place of the Meeting (including information about the premises where the Meeting is to be held). In the event that the General Meeting of Shareholders is held in the form of a meeting by way of joint remote participation to consider the items on the agenda and make decisions on issues put to vote, using information and communication technologies, the place of the General Meeting of Shareholders is not determined.

In the event the General Meeting is held in the form of absentee voting, the text of the notice shall also include the following information:

- the deadline for submission of voting ballots to the Company;
- addresses for acceptance of voting ballots (mailing addresses and addresses of the locations for receipt of the ballots);
- the procedure for notifying the Shareholders of the resolutions passed and voting results.”

6. Amend Clause 7.2 of the Regulations on the General Meetings of Shareholders of PJSC ALROSA to read as follows:

“7.2. The registration of the participants in the General Meeting of Shareholders shall be held in the location as established by the Supervisory Board as part of preparation to the General Meeting of Shareholders and mentioned in the notice of the General Meeting of Shareholders. In the event that the General Meeting of Shareholders is held in the form of a meeting by way of joint remote participation to consider the items on the agenda and make decisions on issues put to vote, using information and communication technologies, the place of the General Meeting of Shareholders is not determined.”

7. Amend Clause 10.5 of the Regulations on the General Meetings of Shareholders of PJSC ALROSA to read as follows:

“10.5. The minutes of the voting shall include the following information:

- the full corporate name of the Company;
- the location of the Company;
- the type of the General Meeting of Shareholders (annual or extraordinary one);

- the form of the General Meeting of Shareholders (joint presence (if applicable – remote participation method) and (or) absentee voting);
- the date of the General Meeting of Shareholders (the date of the ballot submission deadline, in case the General Meeting of Shareholders is held in the form of absentee voting);
- the time of the General Meeting of Shareholders;
- the place of the General Meeting of Shareholders (the place for summing up the results of the voting, in case the General Meeting of Shareholders is held in the form of absentee voting); In the event that the General Meeting of Shareholders is held in the form of a meeting by way of joint remote participation to consider the items on the agenda and make decisions on issues put to vote, using information and communication technologies, the place of the General Meeting of Shareholders is not determined;
- the agenda of the General Meeting;
- the wording of each of the items put to vote;
- the total of the voting shares in the Company with the right to vote on the item put to vote;
- the total of the voting shares with the right to vote on the item put to vote held by the parties participating in the General Meeting of Shareholders;
- the total of the voting shares in the Company counted when taking a resolution on the item put to vote (if any of the voting shares held by the parties participating in the General Meeting of Shareholders are not counted in the voting on the item, reasons for counting not all the voting shares held by the parties participating in the General Meeting of Shareholders);
- the number of the votes deemed invalid in the summarization of the voting results on the item put to vote;
- the number of the votes counted in the summarization of the voting results on the item put to vote;
- the number of the votes not counted in the summarization of the voting results on the item put to vote;
- the number of the votes given to each of the decision versions on the item put to vote expressed as “FOR”, “AGAINST”, “ABSTAINED” (the absolute number of the votes and the relative share (percentage) of the total of the voting shares with the right to vote on the mentioned item held by the parties participating in the General Meeting of Shareholders);
- the wording of the adopted resolution on the item put to vote;
- the mention that the ballots have been sealed;
- the compilation date of the minutes.”